## **SALES SPECIALIST** wanted!





TME Czech Republic, s.r.o. is part of the Transfer Multisort Elektronik Sp. z o.o. group. TME group is a leading distributor of electronic components supporting customers globally. We are one of the fastest growing distributors in Europe serving broad selection of in-stock electronic, electromechanical, industrial automation components as well as workplace equipment.

## Responsibilities include:

- conducting sales activity of TME products (electronics market);
- processing customer transactions such as orders, quotes and claims;
- providing the highest level of customer service (including phone calls);
- maintaining and building long-term relationships with customers;
- filling requests for samples, catalogues or information about products;
- analyzing market needs and requirements;
- meeting personal and team sales targets;
- generating new and repeatable business through customer service initiatives;
- administration and other office work.

What do we expect?

- technical education, profile: electronics, electrotechnics, automatics or related;
- sales experience will be an asset;
- communicative Polish or English;
- proficiency in using computer and office software;
- great communication skills;
- customer orientation and strong ability to provide the highest level of customer service;
- responsibility and self-discipline;
- experience in administration/secretary task.

To apply please send your resume to: job@tme.eu

## **Useful links**

TME Career Learn more about TME Check other job offers

tme.eu

- 2. The personal data controller has appointed a data protection officer, who can be reached via email: dpo@tme.eu;
  3. Your personal data controller has appointed a data protection officer, who can be reached via email: dpo@tme.eu;
  3. Your personal data will be processed in accordance with Article 6(1)(a) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as GDPR) and can be processed for the purpose of recruitment process, and after obtaining your consent for the purposes of future recruitments;
  4. Providing the personal data is voluntary, however it is necessary to participate in the recruitment process;
  5. Your personal data will be stored up to 5 months from the completion of the recruitment process, and after obtaining your consent for using your data in future recruitments until you

- To the extent that your personal data is processed on the grounds of your consent, you have the right to transfer your personal data, i.e. receive your data in a machine-readable, commonly led, structured format from the controller. You can transfer your personal data to a different controller.
  You also have the right to lodge a complaint to a supervisory data protection authority.